



# **The 15<sup>th</sup> Asia-Pacific ITS Forum 2018 Selection**

**AP-BOD Meeting  
March 24, 2016**

**Secretariat of ITS Asia-Pacific**

# Application



- **Submit the application to:**
  - **ITS AP Secretariat: [intl@its-jp.org](mailto:intl@its-jp.org)**
  
- **Application Form: To be provided from the secretariat**
  - **Applicant name, venue, period**
  - **Main theme, brief description (not too long)**

# Eligibility of Applicant



- **Eligibility of Applicant:**
  - **Applicants should be the representatives of one of the following organizations nominated by ITS Asia-Pacific Members: national/local government, ITS organizations, ITS industries.**
  - **Applicants should contribute to the promotion of ITS in the country/area and its neighboring countries/areas by hosting “the AP Forum”.**

# Responsibility of APF Host



- **The selected host is responsible for :**
  - **Planning and execution of “the APF” according to the “Guidelines and Procedure of Asia-Pacific ITS Forum”,**
  - **Getting support from public and private industry,**
  - **Being responsible for budget, and**
  - **Paying the commissions as agreed in ITS AP Memorandum of Understanding.**

# Agreement with ITSAP Secretariat



- The selected host should sign the “Agreement of Commission for Registration Fee for the AP ITS Forum”
- Contracting Parties:
  - Selected Host
  - ITS AP Secretariat
- By December, 2016

# Evaluation Factors



- Selection in accordance with the voting rule as described in the “ITS AP MOU”.
  
- Evaluation Factors:
  - 1-ITS
  - 2-Basic Program Components
  - 3-Host City
  - 4-Plans

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## 1-ITS

- **ITS Development/deployment plans in the host area**
- **Supporting structures**
- **Merit for hosting AP Forum**

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## **2-Basic Program Components**

**(Recommendations)**

- **Opening Ceremony**
- **Keynote / Plenary Sessions**
- **Organized Sessions (ES/SS)**
- **Technical Sessions**
- **Exhibition**
- **Technical Visits**
- **Closing Ceremony**



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## 3-Host City

- **Public Safety**
- **Attractiveness of the city**

## 4-Plans

- **Organization Structure**

# Presentation

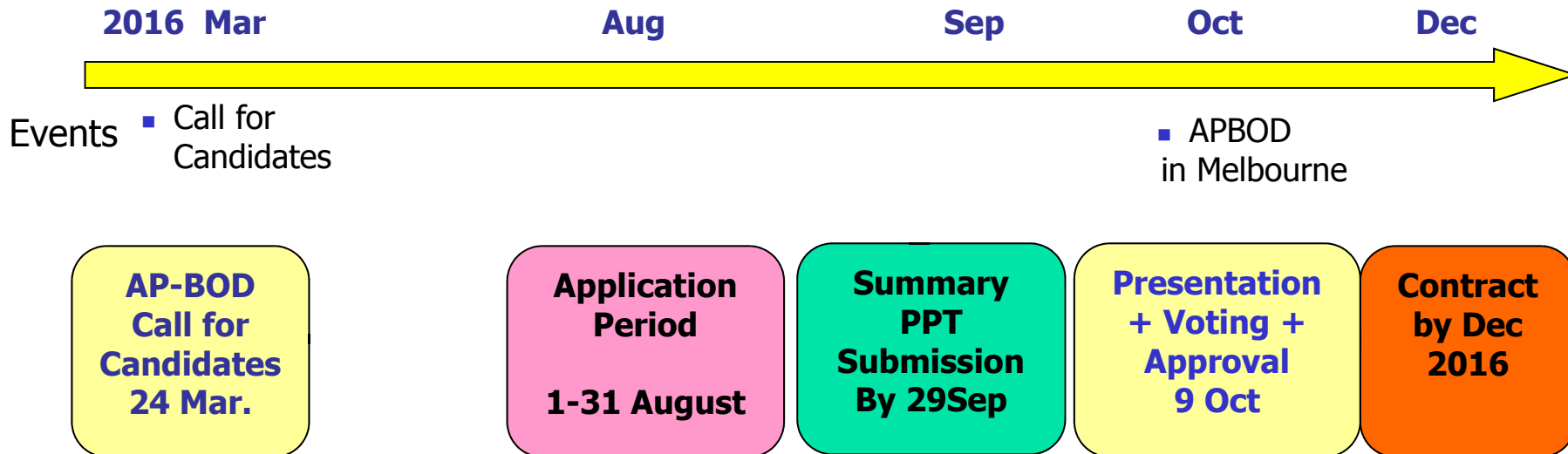


- Date: October 9, 2016
- Place: AP-BOD Meeting, Melbourne, Australia
  - Presenter: the Applicant
  - Voters: AP BOD members in AP
- Purpose:
  - Introduction of the plan
  - Evaluation of the Qualification
- Presentation Duration:
  - 20 min and 5 min Q&A
- Deliverables:
  - BID Documents

\*No additional material is accepted after the presentation
- Presentation Preview:
  - Summarized Presentation in “.pdf”  
(up to 10 slides in total)
  - Deadline date: **September 29, 2016**

\*Secretariat will distribute the data to the APBOD members in advance of the meeting.

# APF2018 Selection Timelines



- **Application Period:**
  - **August 1 – August 31, 2016**
- **Summarized Presentation Deadline (10pages in pdf.) :**
  - **September 29, 2016**
- **Presentation + Voting + Approval**
  - **October 9, 2016**
- **Contracting with the Secretariat**
  - **By December, 2016**

Thank you.